

# Development Services Application

*"To assist development and improve the quality  
of life for the citizens of Bryan."*



Please email all application materials and drawings in PDF  
format to [sdrc@bryantx.gov](mailto:sdrc@bryantx.gov). Application fees may be paid by phone at 979-209-5030.

## Type of application:

- |   |   |
|---|---|
| <input type="checkbox"/> Rezoning - \$550 ( <i>Supplement A</i> )       | <input type="checkbox"/> Exception - \$300 ( <i>Supplement C</i> )        |
| <input type="checkbox"/> Variance - \$300 ( <i>Supplement B</i> )       | <input type="checkbox"/> Site Plan - \$250 ( <i>Supplement D</i> )        |
| <input type="checkbox"/> ZBA Variance - \$300 ( <i>Supplement B</i> )   | <input type="checkbox"/> Conditional Use Permit - \$400 ( <i>Sup. E</i> ) |
| <input type="checkbox"/> Building Design Review ( <i>Supplement H</i> ) | <input type="checkbox"/> Color Palette Review ( <i>Supplement J</i> )     |

## If Plat – Type of plat:

- |   |  |
|---|--|
| <input type="checkbox"/> Preliminary Plan - \$250 | <input type="checkbox"/> Replat - \$300* ( <i>Supplement F</i> ) |
| <input type="checkbox"/> Final Plat - \$300*      | <input type="checkbox"/> Master Plan - \$150                     |
| <input type="checkbox"/> Amending Plat - \$300*   | * includes Brazos County recording fee                           |

## Stormwater:

- |   |  |
|---|--|
| <input type="checkbox"/> Floodplain Development Permit - \$150<br>( <i>Supplement G</i> ) | <input type="checkbox"/> Stormwater Quality Compliance |
|---|--|

## Wireless Communication Facility:

*The City will conclusively presume that the Applicant's project is neither a collocation project qualified under 47 U.S.C Section 3329(c)(7) nor is it an "eligible facility" request for modification under Section 6409(a), unless the Applicant clearly asserts that it is.*

- |  |  |
|--|--|
| <input type="checkbox"/> New Site or Tower - \$250<br>( <i>Supplements D &amp; K</i> ) | <input type="checkbox"/> Collocation ( <i>Supplement L</i> ) |
| <input type="checkbox"/> Eligible Facilities Request<br>( <i>Supplement M</i> )        |  |

## Property Owner Information

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

## Applicant Information

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

**Agent or Engineer Information**

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

**Site Information**

Address \_\_\_\_\_

Brazos Central Appraisal District Property ID: \_\_\_\_\_

Legal Description \_\_\_\_\_

Total Acreage \_\_\_\_\_

Current Use \_\_\_\_\_

Proposed Use \_\_\_\_\_

Current Zoning \_\_\_\_\_

Proposed Zoning \_\_\_\_\_

Is any of the property in the floodplain? \_\_\_\_\_ Yes \_\_\_\_\_ No

Is this property under a conditional use permit? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Certification**

I hereby certify that I am the owner of the above-described property for the purposes of this application. I am respectfully requesting processing and approval of the above referenced request. I agree to comply with the requirements in all applicable codes. I agree to provide all necessary information concerning this request. I certify that I have been informed and understand the regulations regarding this process as specified by City Ordinance.

\_\_\_\_\_  
Owner's Signature\_\_\_\_\_  
Owner's Printed Name

I also hereby authorize the Applicant, Agent, and/or Engineer listed on this application to act on my behalf during the processing and presentation of this request. They shall be the principal contacts with the City in processing this application.

\_\_\_\_\_  
Owner's Signature\_\_\_\_\_  
Owner's Printed Name\_\_\_\_\_  
Applicant's Signature\_\_\_\_\_  
Applicant's Printed Name\_\_\_\_\_  
Agent/Engineer's Signature\_\_\_\_\_  
Agent/Engineer's Printed Name**For Office Use Only**

Case Contacts \_\_\_\_\_

Case Number \_\_\_\_\_

# Floodplain Development Permit

## Supplement G

Permit Fee: \$150



(NOTE: Please attach a copy of the General Application and a Site Plan no bigger than 11x17)

Site Address: \_\_\_\_\_ Permit No. \_\_\_\_\_

Subdivision: \_\_\_\_\_ Watershed \_\_\_\_\_

Is the proposed work within a Regulatory Floodplain? Yes No

Is the proposed work within a Regulatory Floodway? Yes No

Does the proposed work alter an existing creek or channel? Yes No

Does the proposed work impact the Waters of the U.S.? Yes No

Summary of the proposed work:

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### Owner Certification:

I \_\_\_\_\_, as the owner of the property named in this application, acknowledge and affirm that:

1. The referenced site plan and supporting documents complies with the requirements of Ordinance No. 1887, and
2. It is the responsibility of the owner, themselves or through consultants, to identify all utilities on or adjacent to the site, and to notify each utility and the Engineering Services Division of the proposed work prior to submitting this application or making any significant changes in the scope or effect of the work covered by this application, and
3. The granting of a permit covering any floodway encroachment obligates the owner to supply all supporting documentation, fees and engineering studies necessary to obtain an approved Letter of Map Revision from the Federal Emergency Management Administration, and
4. For and in consideration of the approval of this application, the proposed alterations or associated development shall be in accordance with the plans and specifications as approved by the City of Bryan (hereby made a part of this application) and as delineated on the approved permit. All development approved by this permit is subject to the inspection of the Engineering Services Division of the City to verify compliance with the terms and conditions of this permit.

Owner

Date

**NOTE: Only fill out the section(s) appropriate for your application & make sure you sign, date & affix your stamped seal before turning packet into the City of Bryan for review. Without your seal, the application will *not* be reviewed.**

A. Non-Residential Flood-proofing Certification

I, \_\_\_\_\_, certify that all non-residential structures associated with this permit shall meet the flood-proofing requirements of Section 46-41 and 46-43(3) of Ordinance 1887 and shall submit and receive approval by the City Floodplain Administrator and City Building Official of a technical report proving post-construction compliance prior to receipt of a Certificate of Occupancy.

\_\_\_\_\_  
Architect/Engineer

\_\_\_\_\_  
License No.

\_\_\_\_\_  
Date

B. Non-Residential Minimum Elevation Certification

I, \_\_\_\_\_, certify that the lowest finished floor level, including any basement, of all non-residential structures associated with this permit will be elevated a minimum of one foot above the base flood elevation as confirmed by an elevation certificate prepared on the current FEMA standard form is provided to and approved by the City Floodplain Administrator.

\_\_\_\_\_  
Architect/Engineer

\_\_\_\_\_  
License No.

\_\_\_\_\_  
Date

C. Residential Development Certification (does not include manufactured homes)

I, \_\_\_\_\_, certify that all residential structures associated with this permit shall be constructed such that the lowest finished floor, including any basement, will be elevated a minimum of one foot above the base flood elevation as confirmed by an elevation certificate prepared on the current FEMA standard form is provided to and approved by the City Floodplain Administrator.

\_\_\_\_\_  
Architect/Engineer

\_\_\_\_\_  
License No.

\_\_\_\_\_  
Date

D. Manufactured Home Certification

I, \_\_\_\_\_, certify that the manufactured home covered by this permit meets the Flood Hazard Reduction requirements of Sections 46-41 and 46-43(5) of Ordinance 1887.

\_\_\_\_\_  
Architect/Engineer

\_\_\_\_\_  
License No.

\_\_\_\_\_  
Date

E. Floodplain Encroachment Certification (for all work within Regulatory Floodplain)

I, \_\_\_\_\_, certify that all alterations and development covered by this permit shall not diminish the flood carrying capacity of the waterway adjoining or crossing this site, and that such alterations and developments are consistent with the requirements of Section 46-44 of Ordinance 1887 regarding Floodways encroachment restrictions.

\_\_\_\_\_  
Architect/Engineer

\_\_\_\_\_  
License No.

\_\_\_\_\_  
Date

F. Infrastructure Protection Certification

I, \_\_\_\_\_, certify that all public and private infrastructure and service systems provided as part of the development covered by this permit shall meet the Flood Hazard Reduction requirements of Section 46-41 of Ordinance 1887.

\_\_\_\_\_  
Engineer

\_\_\_\_\_  
License No.

\_\_\_\_\_  
Date

G. Substantial Improvement Certification

I, \_\_\_\_\_, certify that the additions, improvements and/or alterations covered by this permit DO or DO NOT (Select one) constitute "substantial improvements" as defined in Section 46-15 of Ordinance 1887.

\_\_\_\_\_  
Engineer

\_\_\_\_\_  
License No.

\_\_\_\_\_  
Date

H. Approval Conditions : The following special conditions or comments are hereby made a part of permit approval:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved by:

\_\_\_\_\_  
Floodplain Administrator

\_\_\_\_\_  
Date